2014-2015

Business

Associate in Science Degree

Program Requirements	30
General Education/MnTC	30
TOTAL CREDITS	60

Program Information:

This program is designed for possible employment at the associate degree level in business, marketing, or management. For assistance in program planning, or to explore additional transfer options, students should schedule a time to meet with an academic advisor. This degree may transfer in part or in its entirety to baccalaureate institutions. Students should meet with a representative of the transfer institution when planning their program. For additional information, visit our Web site at http://www.anokaramsey.edu/.

Program Goals:

Upon completion of a business program at ARCC, students will exhibit proficiency in the following areas of business knowledge:

1. Critical Thinking: apply critical thinking skills in the identification, analysis and resolution of business problems;
2. Interpersonal Communication: exhibit interpersonal skills and professional attitudes while working with company stakeholders;
3. Verbal and Written Communication: express ideas, information, proposals and reactions clearly and professionally, in written and spoken form;
4. Technology: demonstrate the ability to utilize current business software programs and information technologies in the creation and distribution of company communications and the creation, analysis, and retrieval of data;
5. Finance: apply knowledge of financial concepts used in personal and business environments that leads to appropriate financial decisions;
6. Ethics: identify and utilize decision making that is ethical and socially responsible in the workplace;
7. Business Success: identify the major factors of competitive success utilized by domestic and global business organizations.

Developmental Courses:

Some students may need preparatory courses in the areas of English, reading, mathematics, or typing/keyboarding. Courses numbered below 1000 will not apply toward this degree.

Completion Requirements:

- A minimum of 60 semester credits in courses numbered 1000 or above.
- A minimum cumulative grade point average (GPA) of 2.0 in courses numbered 1000 or above at ARCC.
- Satisfy residency requirements. See page 27.
- Completion of specific degree requirements. To receive your diploma, you must apply to graduate.
- The requirements of this program are subject to change without notice

Program Requirements: 30 credits

- ☐ BUS 1101 Introduction to Business 3
- ☐ BUS 1104 Written Business Communication 3
- ☐ BUS 1112 Computer Concepts & Applications 3
- ☐ BUS 1125 Financial Accounting 4
- ☐ BUS 2126♦ Managerial Accounting 4
- ☐ BUS 2142 Principles of Marketing 4
- ☐ BUS 2215 Legal Environment of Business 3
- ☐ BUS 2244 Principles of Management 4
- ☐ Business Elective: Select any BUS course 2

General Education/MnTC Requirements: 30 credits

Complete at least 30 credits in courses from the Minnesota Transfer Curriculum (MnTC), including all courses listed. You must complete at least one course in six of the ten goal areas. One course may satisfy more than one emphasis area, but the course credits may be counted only once.

- ☐ 1. **Communication**
  - ☐ ENGL 1121♦ 4
  - ☐ CMST 1110 ***OR*** 2215 ***OR*** 2220 3
- ☐ 2. **Critical Thinking**
  - ☐ ECON 2206 3
- ☐ 3. **Natural Science**
- ☐ 4. **Mathematical/Logical Reasoning**
  - ☐ MATH 1110♦ 3
  - ☐ MATH 1200♦ 3
- ☐ 5. **History/Social/Behavioral Sciences**
  - ☐ A. ECON 2205 3
  - ☐ B. Also select 1 course in Hist/Pols/Anth/Psyc/Soc
    PSYC 1110 is recommended
- ☐ 6. **Humanities/Fine Arts**
- ☐ 7. **Human Diversity**
- ☐ 8. **Global Perspective**
- ☐ 9. **Ethical/Civic Responsibility**
- ☐ 10. **People and the Environment**

♦ ***Course has a prerequisite. Prerequisites are listed on the course schedule and in the ARCC Catalog Course Descriptions pages.***

NOTE: You are encouraged to contact an academic advisor,at 763-433-1230 for course planning assistance and information about transfer credit evaluation and transfer options.

Anoka-Ramsey Community College
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