Become a Student

ANOKA-RAMSEY COMMUNITY COLLEGE

STUDENT RESOURCES

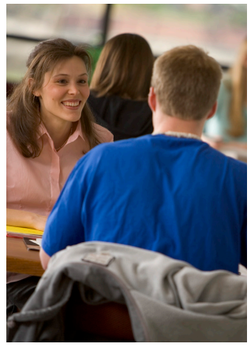
Anoka-Ramsey Community College is all about helping you succeed. We know from experience that students who get support are more likely to be successful and to earn a college degree.

Here is an overview of the **free success-focused services** available outside the classroom to students at Anoka-Ramsey.

ONE-ON-ONE SERVICES

Need help with school work, career or transfer planning, or understanding how to pay for college? **Academic Advising** can help you:

- plan class schedules
- research careers
- check graduation requirements
- explore transfer options
- job placement



Need help working through personal issues or understanding your career assessment? **Counseling Services** can help you with:

- personal concerns
- a personal crisis
- career counseling and career assessments
- various topics related to mental health

SUPPORT COMMUNITIES

Adult Basic Education provides free services in GED preparation, reading enhancement, writing skills and basic math skills.

Academic Support Centers provide tutoring services in science, college-level math, foreign languages, social science, computer skills and any other academic area you need help in.

The Math Skills & Advising Center provides services to help you develop the math skills needed for success in college-level math courses. The center offers tutoring, academic advising services and workshops. Preparation for the Accuplacer Math Placement Exam is also available.

The Writing Center provides professional services to help you become a better writer.

RESOURCES FOR YOUR UNIQUE NEEDS

Access Services for students with disabilities provide free academic support services to students with documented disabilities to help them participate fully and successfully in college programs.

TRIO Student Support Services provide free services designed to provide a positive learning environment to help ensure the academic success of qualified students, such as those who are the first in their family to attend college.

Veterans Services provide free services to military veterans, active duty service members, Guardsmen/Reservists and their family members. Staff members are available to answer questions, help access military benefits and transcripts, assist with degree planning, provide referral services and much more.

LIFE OUTSIDE THE CLASSROOM

College is more than classes. Along with numerous clubs and organizations to help you make the most of your education, the Office of Student Life sponsors social, educational and cultural events throughout the year. If your interest is not already represented, you are encouraged to form your own club!

GOVERNING ORGANIZATIONS

- Student Government
- Student Life Committee/ Campus Programming Board
- Student Ambassagors
- Community Engagement Scholars

CLUBS & ORGANIZATIONS

- Adult Learning Club
- African Student Association
- Art Club
- Astronomy Club
- Billiards Club
- Biology Club
- Complementary & Alternative Medicine (CAM) Club
- Campus Democrats and Progressives
- Campus Republicans & Conservatives
- Ceramic Guild
- Campus Democrats and Progressives
- Campus Republicans & Conservatives
- Chemistry Club
- Computer Science Club
- Creative Writing Club
- CRU (Christian Association)
- Dance Team
- Engineering and Physics Club
- Environmental Club
- Gay Straight Alliance (GSA)
- Hearts Ablaze (Christian Club)
- Literacy Club
- Magic: The Gathering Club
- Math Club
- Multicultural Student Club
- Muslim Student Association
- Phi Theta Kappa
- Pre-Vet & Pre-Med Club
- Psi Beta
- Psychology Club
- Running Club
- Society for Creative Anachronism
- Student Nurses Association
- Swing Dancing Club
- Veterans & Military Student Organization

STUDENT PUBLICATIONS

- Ink Spot (Cambridge Campus)
- The Rampage(Coon Rapids)
- Spirit River Review (Cambridge)
- Rapids Review (Coon Rapids)

FITNESS

- Fitness Centers (each campus)

STUDENT ACTIVITIES FOR OPTIONAL CREDIT

- Band (Guitar Ensemble, Musial Theatre Ensemble, String Orchestra)
- Choir (Concert, Chamber Singers)
- Intercollegiate Athletics
- Student Newspapers
- Theatre/Drama
- Newspaper/Journalism

INTRAMURAL & RECREATIONAL SPORTS

- Bowling
- Badminton
- Basketball
- Softball
- Sand Volleyball
- Volleyball
- Golf
- Students vs. faculty/staff softball games

Application for Admission

Please print or type both sides and sign.

Enclose $20 non-refundable application fee or credit card information on back of application

ANOKA-RAMSEY COMMUNITY COLLEGE

(Updated: July 2011)

OFFICE USE ONLY

Today's Date _____
Paid _____
Orientation _____
Student/Tech ID _____

PRIMARY CAMPUS

☐ **CAMBRIDGE CAMPUS**
ATT: ADMISSIONS
300 Spirit River Dr S, Cambridge, MN 55008-5706
763-433-1840 Info • 763-433-1450 TTY • 763-433-1841 FAX

☐ **COON RAPIDS CAMPUS**
ATT: ADMISSIONS
11200 Mississippi Blvd NW, Coon Rapids, MN 55433-3499
763-433-1240 Info • 763-433-1450 TTY • 763-433-1401 FAX

Mail completed application and fee to primary campus of choice.

PERSONAL AND DEMOGRAPHIC INFORMATION

When do you intend to begin taking courses? ☐ Fall ☐ Spring ☐ Summer **Year:** _____

Print Full Legal Name _____
Last Name *First Name* *Middle Name*

Name used in other educational records if different than above _____
Last *First* *Middle*

Street Address (Permanent) _____

City, State, ZIP _____

County of Residence ☐ Anoka (002) ☐ Benton (005) ☐ Chisago (013) ☐ Hennepin (027) ☐ Isanti (030) ☐ Kanabec (033) ☐ MilleLacs (048) ☐ Morrison (049) ☐ Pine (058) ☐ Ramsey (062) ☐ Sherburne (071) ☐ Other _____

Home Phone (_____) _____ **Cell Phone** (_____) _____ **Other Phone** (_____) _____

Email Address _____ **Social Security Number*** _____/_____/_____

**Providing your social security number is voluntary. However, providing your social security number helps ensure positive identification of your records.*

EDUCATIONAL RECORD

Do you have a high school diploma? ☐ Yes ☐ No **If No, do you have a GED?** ☐ Yes ☐ No

List attendance of all secondary and post-secondary schools below and request that official transcripts be sent to the Records and Registration Office from each school listed. The official transcript must be in English and clearly show the student's current name.

High School	City & State	Dates *From*	Dates *To*	Date of Graduation or GED *(If in high school, show anticipated date)*
Colleges, Universities or Technical Schools Attended	**City & State**	**Dates *From***	**Dates *To***	**Degree, Certificate, or Diploma Earned**

I certify that all information is true and complete to the best of my knowledge.

STUDENT SIGNATURE

_____ Date _____

You are not legally required to provide the information the college is requesting; however, the college may not be able to effectively process your application if you do not provide sufficient information. Unless you consent to further release of private information, access to this information will be limited to school officials. Under certain circumstances, federal and state laws authorize release of private information without your consent:

- To your high school, where you are also enrolled and/or receiving services, while enrolled and/or receiving services from Anoka-Ramsey Community College
- To federal, state or local officials for purposes of program compliance, audit or evaluation
- As appropriate in connection with your application for, or receipt of, financial aid
- If the information is sought with a subpoena, court order, or otherwise permitted by other state or federal law, and
- To an organization engaged in educational researcher accrediting agency

Anoka-Ramsey does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age or disability in employment or provision of our services. The college provides accommodations to students with disabilities. Call the Access Services Office at 763-433-1350; TTY 763-433-1450 to request this document in an alternative format. Please allow at least two weeks for processing requests.

(more on inside)

RESIDENCY INFORMATION

Are you a resident of Minnesota?
- ☐ Yes **If Yes, how long?** _____ **years** _____ **months**
- ☐ No **If No, what is your state of residence?** _____

Are you a U.S. citizen?
- ☐ Yes
- ☐ No **If No, what is your residency status?**
  - ☐ Permanent Resident Alien ☐ Asylee
  - ☐ Refugee ☐ Other

ADMISSIONS INFORMATION

What is your educational intent at Anoka-Ramsey?
- ☐ Earn an associate (two-year) degree
- ☐ Earn an associate (two-year) degree and transfer
- ☐ Earn an occupational certificate/diploma
- ☐ Complete courses, but not a degree$
- ☐ Complete courses and transfer without a degree$

What is your program of interest at Anoka-Ramsey? Students taking **general education** courses **without a specific major** should select the **General Education/MnTC, AA.**

Degrees/Transfer

Associate in Arts (AA)/Liberal Arts and Sciences/MnTC options:
- ☐ **General Education (AA)** (4902)
- ☐ **MN Transfer Curriculum (MnTC) No Degree**–40 credits (4903)$
- ☐ **Art Emphasis, AA** (4902ART)
- ☐ **Creative Writing Emphasis, AA** (4902CRWR)
- ☐ **Education Emphasis, AA** (4902EDUC)
- ☐ **English Literature Emphasis, AA** (4902LIT)
- ☐ **Psychology Emphasis, AA** (4902PSYC)

Associate in Science (AS) /Associate in Applied Sciences (AAS)/ Associate in Fine Arts (AFA) options:
- ☐ **Accounting Practitioner,** AAS (5025)
- ☐ **Accounting Program,** AS (5105)
- ☐ **Art,** AFA (5077)
- ☐ **Biological Sciences,** AS (5410)
- ☐ **Biomedical Technologist,** AS (5100)
- ☐ **Business,** AS (5050)
- ☐ **Business Office Technology Emphasis,** AAS (5035)
- ☐ **Business Management/Marketing Emphasis** AAS (5040)
- ☐ **Business, Industry, and Technology,** AS (5700)
- ☐ **Community Health,** AS (5270)
- ☐ **Computer Networking/ Telecommunications,** AS (5106)
- ☐ **Computer Science:** AS (5107)
- ☐ **Engineering,** AS (5450)
- ☐ **Environmental Science,** AS (5400)
- ☐ **Human Resources** AS (5710)
- ☐ **Integrative Health and Healing,** AS (5260)
- ☐ **Music,** AFA (5074)
- ☐ **Nursing: LPN Mobility,** AS (AA 3208)
- ☐ **Nursing: Two-Year Option,** AS (AA 3208)
- ☐ **Physical Therapist Assistant,** AAS (AA 3219)
- ☐ **Sales Management,** AS (5720)
- ☐ **Theatre,** AFA (5080)

Certificates

- ☐ **Administrative Specialist** (8416)
- ☐ **Athletic Coaching** (8025) $
- ☐ **Biomedical Core** (8003)
- ☐ **Biomedical Technician** (8001)
- ☐ **Business Communications** (8470)$
- ☐ **Business Computer Applications** (8405)$
- ☐ **Business Generalist** (8410)
- ☐ **Clinical Research Professional** (8002)
- ☐ **Computer Help Desk Specialist** (8101)
- ☐ **Computer Network Security** (8104)$
- ☐ **Computer Programming** (8107)
- ☐ **Documentation/Configuration Management for Biomedical Industry** (8005)
- ☐ **Fitness Specialist** (8020)
- ☐ **Holistic Geriatric Health** (8015)
- ☐ **Holistic Hospice & Palliative Care** (8017)
- ☐ **Integrative Health and Healing** (8010)
- ☐ **Network Support and Administration** (8102)
- ☐ **Quality Systems for Biomedical Industry** (8004)
- ☐ **Retail Management** (8445)
- ☐ **Small Business Accounting** (8450)$

$ **Not financial aid eligible**

IMMUNIZATION INFORMATION

Minnesota law (M.S. 135A.14) requires that all students born after 1956 be immunized against diphtheria, tetanus, measles, mumps and rubella. You are exempt from this requirement if you are able to answer either question below with a Yes:

Were you born before 1957? ☐ Yes ☐ No
Did you graduate from high school after 1996? ☐ Yes ☐ No

Unless exempt, students must provide immunization data at initial registration. See **Immunization Record for Students Attending Post-Secondary Schools in Minnesota**.

CONFIDENTIAL INFORMATION

This information will assist Anoka-Ramsey Community College in evaluating student recruitment and retention policies; it will not be used as a basis for admission. Providing the following information is voluntary.

Gender: ☐ Male ☐ Female

Are you Hispanic or Latino-A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture, regardless of race? ☐ Yes ☐ No

Race and ethnic background *(select one or more)*
- ☐ **American Indian or Alaska Native**-A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment
- ☐ **Asian**-A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian subcontinent
- ☐ **Black or African American**-A person having origins in any of the black racial groups of Africa
- ☐ **Native Hawaiian or Other Pacific Islander**-A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
- ☐ **White**-A person having origins in any of the original peoples of Europe, the Middle East or North Africa

What is the highest level of education for your parent(s) and/or guardian(s)? Please respond for the parent(s), step-parent(s), adoptive parent(s) or guardian(s) who raised you. Check only one box for each parent/guardian.

Parent/Guardian 1		Parent/Guardian 2
☐	No high school diploma	☐
☐	High school diploma	☐
☐	Some college	☐
☐	Two-year college degree/diploma	☐
☐	Bachelor's degree or higher	☐
☐	Not sure/don't know	☐

$20 APPLICATION FEE - METHOD OF PAYMENT

☐ **Cash,** ☐ **Check Enclosed** *(make payable to ARCC)*, or *(check one)* ☐ **Visa** ☐ **MasterCard** ☐ **Discover**

Card Number _____ **Card Exp. Date** _____ (MM/DD/YY)

Name of Card Holder (*please print*) _____ Card Holder Phone Number (_____) _____

Address _____ **City** _____ **State** _____ **ZIP** _____

Become a Student

ANOKA-RAMSEY COMMUNITY COLLEGE

1. APPLY FOR ADMISSION

- Submit completed application online or by mail
- Submit $20 non-refundable fee
- Watch the mail for a letter containing your Student Tech ID and PIN number

2. COMPLETE ONLINE ORIENTATION

- This is required of ALL students enrolling for eight or more credits.
- View at: AnokaRamsey.edu/en/student/Orientation.aspx or visit either campus to use technology resources to complete online orientation

3. COMPLETE THE PLACEMENT TEST

- View Walk-In testing schedule online at: AnokaRamsey.edu/en/student/Assessment/Walk-InTesting.aspx
- Keep results from the test

4. REQUEST TRANSCRIPTS (IF NEEDED)

- Anoka-Ramsey will require official transcripts if you are planning to pursue a degree, certificate or complete the Minnesota Transfer Curriculum (MnTC).

NOTE: Incoming transfer students with more than 12 college-level credits should not sign up for an RPS. Instead, students should schedule an appointment by calling 763-433-1840 (Cambridge) or 763-433-1240 (Coon Rapids)

5. ATTEND A REGISTRATION PLANNING SESSION (RPS)

- Sign up for a Registration Planning Session (RPS) at: AnokaRamsey.edu/en/student/Registration.aspx Or call to sign up 763-433-1840 (Cambridge) or 763-433-1240 (Coon Rapids)
- Bring Placement Test results on the day of your Registration Planning Session (RPS)

6. PAY TUITION

- AnokaRamsey.edu/en/student/AgreeDisagree.aspx

7. BUY BOOKS

- AnokaRamsey.edu/en/books.aspx

You may apply for Financial Aid ANYTIME during this process at: fafsa.ed.gov.
The Anoka-Ramsey Community College school code is: 002332.

SELECTIVE ADMISSIONS

The following Anoka-Ramsey Community College degree programs require an additional application process:

- **Integrative Health and Healing**
- **Nursing (RN & LPN-RN Mobility)**
- **Physical Therapist Assistant**

NOTE: International Students and Post-Secondary Enrollment Option (PSEO) students are required to complete separate applications.

FINANCIAL AID BASICS

WHY

Financial aid is intended to fill the gap between the actual price of the school and what students and their families can realistically contribute.

WHAT

There are three types of financial aid available to most students:
- grants and scholarships (financial aid you don't repay)
- loans (financial aid you must repay)
- work study and community or military service (financial aid you earn)

Most students receive a financial aid package put together by the school you plan to attend. It may include all three of these types of aid.

Note: A no-interest payment plan is also available.

WHO

Whether you're old or young, new to college or returning, have family to help or are on your own, to qualify for financial aid at Anoka-Ramsey you only need to be a U.S. citizen, U.S. national (or an eligible non-citizen) and, for a Minnesota college, a resident of Minnesota.

HOW

Financial aid is often based on financial need. But to receive any grants, loans or work study assistance, you need to fill out a Free Application for Federal Student Aid (FAFSA). To begin your application, visit www.fafsa.ed.gov. The Anoka-Ramsey Community College school code is: 002332.

WHEN

In Minnesota you can file as soon as you have completed your tax return. Applications are accepted up to 30 days after the semester starts. For example, to apply for financial aid for the fall semester, you can fill out a FAFSA anytime after your taxes have been filed (due April 15) until 30 days after the fall semester begins.

ANOKA-RAMSEY SCHOLARSHIPS

Along with federal and state financial aid, Anoka-Ramsey offers numerous scholarships. In 2010-2011 alone, 120 Cambridge Campus students received more than $74,400 in scholarships. Approximately 130 Coon Rapids Campus students received more than $130,000 including four Presidential Star scholarships that pay for full tuition and books!Learn more about Anoka-Ramsey scholarships at: AnokaRamsey.edu/scholarships

IMPACT OF CRIMINAL RECORDS

If you have been arrested, charged or convicted of any criminal offense, you should investigate the impact that the arrest, charge or conviction may have on your chances of employment in the field you intend to study or on your chances to obtain federal, state, and other higher education financial aid.

A MEMBER OF THE MINNESOTA STATE COLLEGES AND UNIVERSITIES SYSTEM

MEMBER The Higher Learning Commission NCA North Central Association Link to the HLC Web site

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For more information visit: AnokaRamsey.edu